

COMMISSIONERS COURT MINUTES
110 S Main St. 2nd Floor, Lockhart, Texas
Commissioners Court October 22, 2024, 9:00 AM



Hoppy Haden	County Judge	B.J. Westmoreland	Commissioner, Pct. 1
Teresa Rodriguez	County Clerk	Rusty Horne	Commissioner, Pct. 2
		Ed Theriot	Commissioner, Pct. 3
		Dyral Thomas	Commissioner, Pct. 4

A. CALL MEETING TO ORDER

Judge Haden called the meeting to order at 9:00 a.m. Commissioner Westmoreland is not present.

B. INVOCATION

Commissioner Thomas opens the meeting in prayer.

C. PLEDGE OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS:

(Texas Pledge: Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.)

Judge Haden leads all present in the pledge to both flags.

D. ANNOUNCEMENTS:

Items or comments from Court members or staff.

No Court Announcements.

No Staff Announcements.

E. CITIZENS' COMMENTS:

At this time any person may speak to Commissioners Court if they have filled out a Caldwell County Commissioners Court Participation Form. Comments will be limited to four (4) minutes per person. No action will be taken on these items and no discussion will be had between the speaker(s) and members of the Court. The Court does retain the right to correct factual inaccuracies made by the speakers. (If longer than 30 minutes, then the balance of comments will continue as the last agenda item of the day.) Citizens' Comments may be submitted to the Court by using the form found at: <http://www.co.caldwell.tx/us/page/caldwell.CommissionersCourtForm>

Anthony Sheilds with San Marcos CISD Director of Transportation, spoke on the deterioration of Greenhouse Road and the daily repercussions on students, bus drivers and vehicles, requests that the county take over the maintenance of Greenhouse Road.

Robert Mendoza a Martindale resident requests the County to help with maintenance of Greenhouse Road.

F. CONSENT AGENDA:

(The following consent items may be acted upon in one motion.)

F.1.To approve payments of County Invoices and Purchase Orders in the amount of \$2,681,659.42.

F.2.To approve County Payroll payment in the amount of \$442,439.75 (09/22/2024 - 10/05/2024).

F.3.To approve County Payroll Tax payment in the amount of \$131,529.52 (09/22/2024 - 10/05/2024).

- F.4.To accept the September 2024 Tax Collection Report from the Caldwell County Appraisal District.**
- F.5.To pay bond for Gloria Garcia, County Treasurer.**
- F.6.To accept and acknowledge the completion of Caldwell County Tax Assessor Office conducted by Auditor's Office on September 11, 2024.**
- F.7.To accept Caldwell County Constable PCT. 2 September 2024 Report.**

Motion made by Commissioner Horne, seconded by Commissioner Thomas to Approve . All voting "Aye."

MOTION APPROVED.

- F.1 To approve payments of County Invoices and Purchase Orders in the amount of \$2,681,659.42.
10 22 2024 AP Expense Approval Register.pdf
10 22 2024 AP Payment Register.pdf
- F.2 To approve County Payroll payment in the amount of \$442,439.75 (09/22/2024 - 10/05/2024). Payroll 09.22.2024 - 10.05.2024.pdf
- F.3 To approve County Payroll Tax payment in the amount of \$131,529.52 (09/22/2024 - 10/05/2024). Payroll Tax 09.22.2024 - 10.05.2024.pdf
- F.4 To accept the September 2024 Tax Collection Report from the Caldwell County Appraisal District. CCAD September 2024 Report.pdf
- F.5 To pay bond for Gloria Garcia, County Treasurer.
Gloria Garcia Bond CNA Surety \$875.00.pdf
- F.6 To accept and acknowledge the completion of Caldwell County Tax Assessor Office conducted by Auditor's Office on September 11, 2024.

Danie Teltow County Auditor stated Tax Office (Lockhart location) had a cash count and procedural audit conducted and commends the Tax Assessor-Collector and staff on improvements and efficiency.
Tax Audit Letter for C.C. 10.22.24.pdf
- F.7 To accept Caldwell County Constable PCT. 2 September 2024 Report.
September Monthly Report.docx
- H.2 To approve the Final Plat for Hartland Ranch Subdivision, Phase 3 consisting of five lots on approximately 33.768 acres located on Borchert Loop. Speaker: Commissioner Westmoreland/Kasi Miles; Backup: 3; Cost: \$0.00
Hartland Ranch, Phase 3

Motion made by Commissioner Theriot, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

- H.3 To approve fiscal surety necessary to record the final plat for Bollinger Phase 2. Speaker: Judge Haden/Commissioner Westmoreland/Donald Leclerc; Backup: 4; Cost: \$58,682.62
Cash_Security_Agreement.pdf
Fiscal_Estimate_Bollinger_Phase_2.pdf
Check_No._50221.pdf

Motion made by Commissioner Horne, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

H.4 To approve the Final Plat for Bollinger, Phase 2 consisting of 110 lots on approximately 21.652 acres located on FM 2720 north of Bobwhite Road and Bollinger Blvd. Speaker: Commissioner Westmoreland/Kasi Miles; Backup: 5; Cost: \$0.00
Final Plat- Bollinger, Phase 2

Motion made by Commissioner Theriot, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

H.5 To discuss and take possible action on the maintenance of Greenhouse Road. Speaker: Commissioner Theriot; Backup: 2; Cost: \$0.00

Commissioner Theriot informed the court he spoke with the San Marcos School District about Greenhouse Road's concerns and recommended that the County accept and adopt Greenhouse Road and approve an amendment to the city map for maintenance. Amended motion is contingent upon the Right of Way dedication that the county will take the road.

Judge Haden stated that the Right of Way needs to be dedicated to the county and a survey would need to be done. Requests an amendment to the motion to give Commissioner Theriot to find out which lots are not dedicated and the costs for survey.

Autumn Ibarra and Robert Mendoza residents off Greenhouse Road state they would provide information to residents.

Greenhouse Road items - Minutes.pdf

Motion made by Commissioner Theriot, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

H.6 To accept public streets and drainage in Lytton Hills Phase 1 as complete and ready to begin the two-year performance period as evidenced by a security/cash deposit in the amount of \$289,027.60. Speaker: Judge Haden/Commissioner Thomas/Donald Leclerc; Backup: 2; Cost: \$289,027.60 Check No. 619485.pdf
Cost Summary.pdf

Motion made by Commissioner Thomas, seconded by Commissioner Theriot to Approve. All voting "Aye."

MOTION APPROVED.

H.8 To approve the reappointment of Will Conley and Commissioner Ed Theriot to the 2025 CAMPO Technical Advisory Committee (TAC). Speaker: Judge Haden/Commissioner Theriot; Backup: 5; Cost: \$0.00

Guide for Appointments to TAC.pdf
2024 TAC Roster Updated 09192024.pdf
2025-TAC-Appointment-Form.pdf
2025-TAC-Appointment-Form_Smaller Cities Rep.pdf

Motion made by Commissioner Thomas, seconded by Commissioner Theriot to Approve. All voting "Aye."

MOTION APPROVED.

H.9 Regarding the burn ban. Speaker: Judge Haden/Hector Rangel; Backup: 2; Cost: \$0.00

Hector Rangel, Chief EMC recommends keeping burn ban on.
Burn Ban Order 10.22.24.pdf

Motion made by Commissioner Thomas, seconded by Commissioner Theriot to Approve. All voting "Aye."

MOTION APPROVED.

G. PUBLIC HEARING @ 9:30 A.M.:

Public Hearing opens at 9:30 a.m. and closed at 9:32 a.m.

G.1 To consider the 2nd Revised Plat of the Town of Fentress Replat of Lot 3 and Lot 4 in Block 7.

Public Hearing opens at 9:30 a.m. and closed at 9:32 a.m.

No speakers.

Gonzales Replat.pdf

9.26.24 PH Notice - Revised Plat - Fentress .jpg

10.3.24 PH Notice - Revised Plat - Fentress.jpg

10.10.24 PH Notice - Revised Plat - Fentress.png

10.17.24 PH Notice - Fentress Replat - Lockhart Post-Register .jpg

H. DISCUSSION/ACTION ITEMS:

H.1 To approve the 2nd Revised Plat of the Town of Fentress Replat of Lot 3 and Lot 4 in Block 7.

Speaker: Commissioner Theriot/Kasi Miles; Backup: 4; Cost:

\$0.00 Replat Fentress

9.26.24 PH Notice Revised Plat - Fentress .jpg

10.3.24 PH Notice Revised Plat - Fentress.jpg

10.10.24 PH Notice Revised Plat - Fentress.png

10.17.24 PH Notice - Fentress Replat - Lockhart Post-Register .jpg

Motion made by Commissioner Theriot, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

H.7 To approve an Ordinance prohibiting the placement of signs on a right-of-way of public roads and imposing criminal prosecution for violation. Speaker: Commissioner Thomas/Richard Sitton; Backup: 7; Cost: \$0.00

Commissioner Thomas presented a slideshow for an Ordinance prohibiting signs on a right-of-way. Amended motion to table.

Judge Haden questioned the cost and liability to the county and would like further clarification.

Bandit Sign Presentation.pdf

Bandit_Sign_Ordinance.pdf

Motion made by Commissioner Thomas, seconded by Commissioner Horne to Postpone. All voting "Aye."

MOTION APPROVED.

H.10 To approve Budget Amendment #30 for County Clerk administrative salaries. Speaker: Judge Haden/Danie Teltow; Backup: 2; Cost: \$10,400.00

Danie Teltow, County Auditor addressed the court on a budget amendment to the County Clerk clerical and assistant's salary expense line item.

10.22.24 BA #30 County Clerk & Departmental Salary.pdf

Motion made by Commissioner Theriot, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

MOTION APPROVED.

H.11 To approve updates to the Internal Auditor job description. Speaker: Judge Haden/Danie Teltow; Backup: 3; Cost: \$0.00
Internal Auditor - Auditor Office 10.22.24.pdf

Motion made by Commissioner Horne, seconded by Commissioner Theriot to Approve. All voting "Aye."

MOTION APPROVED.

H.12 To approve solicitation for RFP 24CCP05P external audit firm requirements. Speaker: Judge Haden/Danie Teltow; Backup: 10; Cost: \$0.00
External Audit RFP 24CCP05P Revised 10.4.24.pdf

Motion made by Commissioner Horne, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

H.13 Authorization to solicit request for qualifications (RFQ) regarding Caldwell County PID Administrator Consultation Services. Speaker: Judge Haden/Danie Teltow; Backup: 19; Cost: \$0.00
RFQ# 24CCP03Q Final DRAFT Caldwell County PID Administrator (2).pdf

Motion made by Commissioner Theriot, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

H.14 To approve REQ03298 City of Lockhart Radio System Blanket PO for FY 24-25. Speaker: Judge Haden/Merari Gonzales; Backup: 3; Cost: \$140,000.00
CITLOC_RSM 24_25 agrmt.pdf

Motion made by Commissioner Thomas, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

H.15 To approve City of Lockhart invoice RSM24-25-294 in the amount of \$36,239.25. Speaker: Judge Haden/Merari Gonzales; Backup: 1; Cost: \$36,239.25
CITLOC_rsm.pdf

Motion made by Commissioner Horne, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

H.16 To approve City of Lockhart EMS invoice in the amount of \$29,166.66. Speaker: Judge Haden/Merari Gonzales; Backup: 1; Cost: \$29,166.66
CITLOC_EMS.pdf

Motion made by Commissioner Theriot, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

H.17 To approve submitting a grant application for the Texas Indigent Defense Commission (TIDC) FY 2025 Formula Grant. Speaker: Judge Haden/Amber Quinley; Backup: 5; Cost: \$0.00 fy25-tidc-formula-rfa-final.pdf

Motion made by Commissioner Thomas, seconded by Commissioner Theriot to Approve. All voting "Aye."

MOTION APPROVED.

H.18 To approve submitting grant application(s) to the Texas Veterans Commission Fund for Veterans' Assistance for General Assistance and Housing for Texas Heroes. Speaker: Judge Haden/Amber Quinley/Sara Love; Backup: 42; Cost: \$0.00
RFA-FVA-2025-26.pdf
Appendix-1-to-Annex-B_2025-26-General-Assistance.pdf
Appendix-2-to-Annex-B_2025-26-Housing-for-Texas-Heroes.pdf

Motion made by Commissioner Horne, seconded by Commissioner Thomas to Approve. All voting "Aye."

MOTION APPROVED.

I. EXECUTIVE SESSION:

Executive Session opens at 9:59 a.m. and closed at 10:32 a.m.

I.1 Pursuant to Texas Government Code Section 551.87: Deliberation regarding economic development negotiations associated with Project Wingspan. Speaker: Commissioner Theriot/Emily Mathes; Backup: 0; Cost: \$0.00

No Action Taken.

I.2 Pursuant to Texas Government Code Section 551.87: Deliberation regarding economic

development negotiations associated with Project Chestnut. Speaker: Commissioner Theriot/Emily Mathes; Backup: 0; Cost: \$0.00

Action Taken.

Motion made by Commissioner Theriot, seconded by Commissioner Horne to Approve. All voting "Aye."

MOTION APPROVED.

I.3 Pursuant to Texas Government Code Section 551.87: Deliberation regarding economic

development negotiations associated with Project Garden. Speaker: Commissioner Theriot/Emily Mathes; Backup: 0; Cost: \$0.00

No Action Taken.

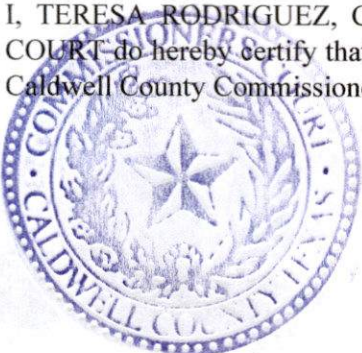
J. ADJOURNMENT:

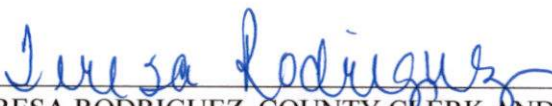
Court adjourns at 10:55 a.m.

Motion made by Commissioner Horne, seconded by Commissioner Theriot to Adjourn. All voting "Aye."

MOTION APPROVED.

I, TERESA RODRIGUEZ, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT do hereby certify that the foregoing contains a true and accurate record of the proceedings held by the Caldwell County Commissioners' Court on October 22, 2024.




TERESA RODRIGUEZ, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT OF CALDWELL COUNTY, TEXAS.